

NATIONAL LIBRARY OF
AUSTRALIA

Section 1: Overview, appropriations and budget measures summary	343
Overview	343
Appropriations	343
Table 1.1: Appropriations and other revenue.....	344
Administered capital and departmental equity injections	345
Section 2: Outcomes and outputs information.....	346
Outcomes and Outputs.....	346
Map 1: Outcome structure.....	346
Map 2: Outcome 1 – contributing outputs	347
Changes to outcomes and outputs	348
Outcome 1 – Description	348
Measures affecting Outcome 1.....	348
Table 2.1.1: Total resources for Outcome 1	349
Outcome 1 – Contribution of outputs.....	349
Table 2.2.1: Performance information for Outcome 1.....	350
Evaluations.....	351
Section 3: Budgeted financial statements.....	352
Table 3.1: Budgeted Departmental Statement of Financial Performance	353
Table 3.2: Budgeted Departmental Statement of Financial Position	354
Table 3.3: Budgeted Departmental Statement of Cash Flows	355
Table 3.4: Departmental Capital Budget Statement.....	356
Table 3.5: Departmental Non-financial Assets – Summary of Movement	357
Notes to the Financial Statements	358
Appendix 1	361

NATIONAL LIBRARY OF AUSTRALIA

Section 1: Overview, appropriations and budget measures summary

OVERVIEW

The National Library of Australia is a statutory authority established under the *National Library Act 1960*. The functions of the National Library are defined in the *Act*:

- To maintain and develop a national collection of library material, including a comprehensive collection of library material relating to Australia and the Australian people;
- To make library material in the national collection available;
- To make available such other services in relation to library matters and library material as determined by the National Library Council; and
- To cooperate in library matters with authorities or persons, whether in Australia or elsewhere, concerned with library matters.

APPROPRIATIONS

The total appropriation for the National Library in the 2002-03 Budget is \$232.250 million, including an equity injection of \$1.030 million. Table 1.1, on the following page, shows the total appropriations, identifying price of output appropriation and departmental equity injections for the National Library.

National Library of Australia — appropriations 2002-03

Table 1.1: Appropriations and other revenue ('000)

Outcome	Departmental (price of outputs) ('\$000)					Administered (\$'000)				Total (\$'000)
	Revenue from Government (appropriations)			Revenue from other sources ⁽⁴⁾	Price of outputs ⁽³⁾	Annual appropriations (\$'000)		Special appropriations	Total administered appropriations	
	Bill No. 1	Special approps	Total			Bill No. 1	Bill No. 2 (SPPs & NAOs) ⁽²⁾			
	(A)	(B)	(C = A+B) (C1) ⁽¹⁾	(D)	(E = C+D) (E1) ⁽¹⁾	(F)	(G)	(H)	(I = F+G+H) (I1) ⁽¹⁾	(J=C+I)
1. Australians have access, through the National Library of Australia, to a comprehensive collection of Australian library material and to international documentary resources.	231,220	-	231,220	10,999	242,219	-	-	-	-	231,220
			(K1) ⁽¹⁾		95.5%					
Total	231,220		231,220	10,999	242,219				(K2) ⁽¹⁾	231,220
						Departmental capital (equity injections and loans)			(K3) ⁽¹⁾	1,030
						Administered capital			(K4) ⁽¹⁾	-
						Total appropriations				232,250

- Cells C1, E1 and I1 refer to information provided in Table 2.1.1. Amounts K1, K2 to Budgeted Statement of Financial Performance, and amounts K3, K4 to Capital Budget Statements.
 - Under the appropriation structure, Bill No. 2 includes Specific Purpose Payments (SPP's), New Agency Outcomes (NAO's), administered capital and departmental capital via departmental injections and loans.
 - Refer to Budgeted Statement of Financial Performance for application of agency revenue.
 - Revenue from other sources includes other revenue from government (for example, resources free of charge) and revenue from other sources. Non-appropriated departmental and administered revenues are details in Appendix 1.
- Note: Percentage figures indicate the percentage contribution of Revenue from Government (Departmental Appropriations) to the Total Price of Outputs, by outcome.

ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS

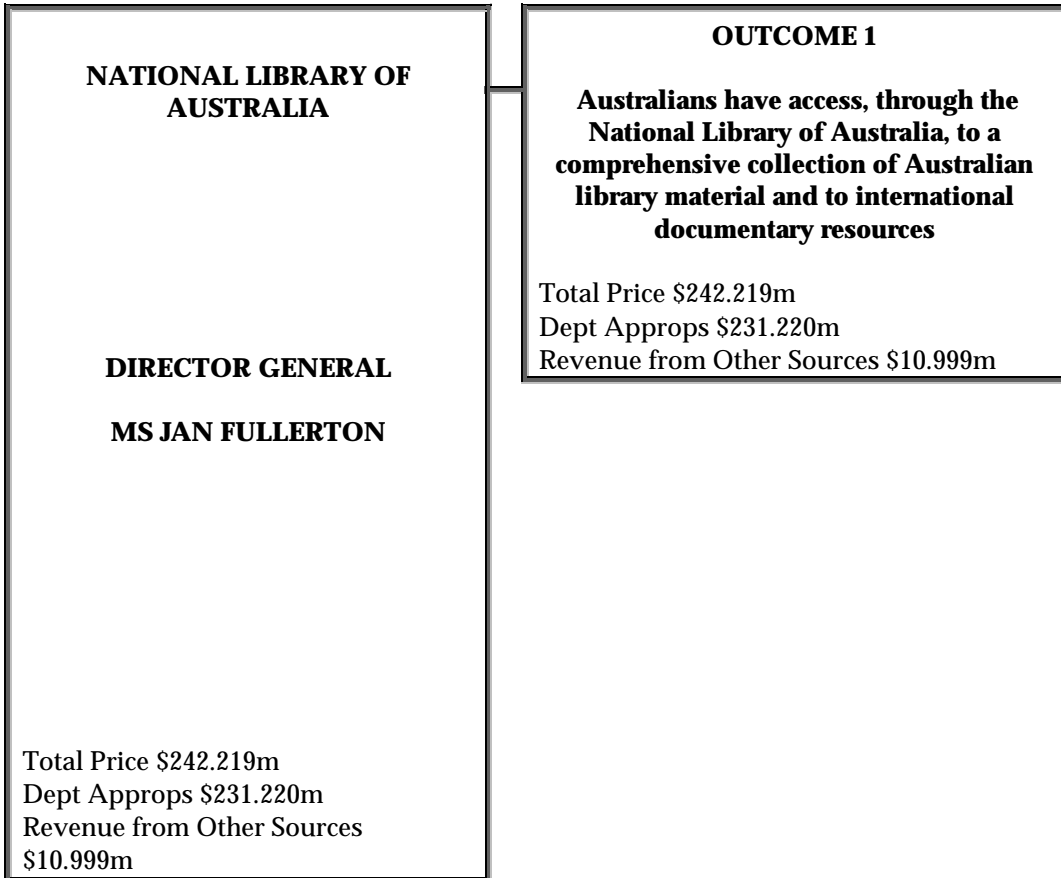
The National Library will receive an equity injection of \$1.030 million as indicated in Table 1.1 and accounted for in the Capital Budget and Appropriation Bill 2, 2002-2003. The Equity injection will be supplemented by \$11.713 million from internal Library resources and will be used to purchase Library collections and undertake building works.

Section 2: Outcomes and outputs information

OUTCOMES AND OUTPUTS

The map on this page and on the following page shows the relationship between the outcome and the contributing outputs for the National Library. Financial details for Outcome 1 by outputs appear in table 2.1.1. Non-financial information for Outcome 1 appears in table 2.2.1.

Map 1: Outcome structure



CHANGES TO OUTCOMES AND OUTPUTS

There have been no changes to the National Library's outcome/output structure for the 2002-03 financial year.

OUTCOME 1 — DESCRIPTION

Australians have access, through the National Library of Australia, to a comprehensive collection of Australian library material and to international documentary resources

Safeguarding the national collection of documentary materials, and ensuring access to global information resources are major aims of Government. The main focus of the National Library of Australia is:

- To collect, organize and maintain, for current and future use, a comprehensive collection of Australian library material and a selection of non-Australian library material supporting the study of Australia and its place in the world;
- To provide access to and information services from its collection and other documentary resources, including through public programs; and
- To provide services that support resource sharing among Australian libraries.

Measures affecting Outcome 1

There are no Budget Measures affecting Outcome 1.

Table 2.1.1: Total resources for Outcome 1 & Outcome 1 – Contribution of outputs

OUTCOME 1 — RESOURCING

Table 2.1.1 shows how the 2002-03 appropriations translate to total resourcing for Outcome 1, including administered expenses, revenue from government (appropriation), revenue from other sources, and the total price of outputs. Cell references **C1**, **E1** and **I1** show the links back to Table 1.1 the Appropriations Table.

Table 2.1.1: Total resources for Outcome 1 (\$'000)

	Estimated actual 2001-02 \$'000	Budget estimate 2002-03 \$'000	
Administered appropriations			
The Library has no administered expenses	-	-	
Total administered expenses	-	-	(I1)
Departmental appropriations			
Output 1.1 - The Collection	18,325	19,276	
Output 1.2 - Information Services	179,659	201,633	
Output 1.3 - Public Programs	7,523	6,676	
Output 1.4 - Australian Library Network Services	4,758	3,635	
Total revenue from government (appropriations)	210,265	231,220	(C1)
Contributing to price of departmental outputs	93.4%	95.5%	
Revenue from other sources			
Output 1.1 - The Collection	4,120	3,700	
Output 1.2 - Information Services	1,795	1,480	
Output 1.3 - Public Programs	1,832	1,074	
Output 1.4 - Australian Library Network Services	6,985	4,745	
Total revenue from other sources	14,732	10,999	
Total price from departmental outputs			
(Total revenue from government and from other sources)	224,997	242,219	(E1)
Total estimated resourcing for Outcome 1			
(Total price of outputs and administered appropriations)	224,997	242,219	
	2001-02	2002-03	
Average staffing level (number)	504	480	

OUTCOME 1 — CONTRIBUTION OF OUTPUTS

The National Library of Australia's outputs reflect the functions of the National Library as defined in the *National Library Act 1960*, including the maintenance and development of the national collection; the provision of information services and public program activities, such as exhibitions; and the provision of the Kinetica system to support and facilitate resource sharing within the Library community.

PERFORMANCE INFORMATION FOR OUTCOME 1

Table 2.2.1: Performance information for Outcome 1

Effectiveness - Overall achievement of the outcome - (Measures, indicators and targets used as appropriate)	
Appropriate and effective collecting	Collect all current Australian publications that fall within the Library's Collection Development Policy - Target 85%.
Effective access to the collection	Increased access to the collection through the National Bibliographic Database - Target: catalogue records added for 100% of new items and 100% of targeted older material (equivalent to 84,000 catalogued records).
Requests for collection items are met	Quality: 85% met.
Community interest in and awareness of the Library	Percentage of the Australian population that are aware of the Library - Target 60%.
Usage of resource sharing services	Key research libraries and special/public libraries that use the Kinetica Service - Targets 100% and 80%. Percentage of stakeholders rate Resource Sharing services as successful in achieving improved access to information resources - Target
Performance information for departmental outputs	
Output 1.1 - The Collection	<p>Quality 95% of collection checked in, catalogued or indexed within set standards and specified timeframes and 85% maintained within set standards</p> <p>Quantity 5,479,000 collection items stored and maintained; and 507,000 collection items acquired and or processed or digitised</p> <p>Price \$0.54 per collection item maintained; and \$39.44 per collection items acquired and or processed Total Price of Output - \$22.976m</p>
Output 1.2 - Information Services	<p>Quality 95% of users satisfied with the information services</p> <p>Quantity 2,410,000 information services transactions</p> <p>Price \$84.28 with CUC (\$9.96 without CUC) per information service transaction Total Price of Output - \$203.113m with CUC (\$24.013m without CUC)</p>

Table 2.2.1: Performance information for Outcome 1 (cont.) & Evaluations

Table 2.2.1: Performance information for Outcome 1 (continued)

Performance information for departmental outputs	
Output 1.3 - Public Programs	<p>Quality 95% of visitors and or participants in Public Programs activities are satisfied</p> <p>Quantity 1,305,000 visitors and participants in Public Programs activities</p> <p>Price \$5.94 per visitor or participant in Public Programs Total price of Output - \$7.750m</p>
Output 1.4 - Australian Library Network Services	<p>Quality 98% of resource sharing services delivered within set standards and specified timeframes.</p> <p>Quantity 6,946,000 searches on resource sharing databases</p> <p>Price \$1.21 per search on resource sharing databases Total Price of Output - \$8.380m</p>

EVALUATIONS

Internal audit reviews and evaluations are conducted on a continuing basis within the National Library. The Library’s Audit Committee, a committee of the Library Council reviews internal audit reviews and evaluations. Surveys assessing user and stakeholder satisfaction, and performance against Service Charter standards are conducted on a periodic basis.

Section 3: Budgeted financial statements

DEPARTMENTAL FINANCIAL STATEMENTS

- Budgeted Departmental Statement of Financial Performance (Operating Statement)
- Budgeted Departmental Statement of Financial Position (Balance Sheet)
- Budgeted Departmental Statement of Cash Flows
- Departmental Capital Budget Statement
- Departmental Non-financial Assets – Summary of Movement

Table 3.1: Budgeted Departmental Statement of Financial Performance

**Table 3.1: Budgeted Departmental Statement of Financial Performance
for the period ended 30 June**

	Estimated actual 2001-02 \$'000	Budget estimate 2002-03 \$'000	Forw ard estimate 2003-04 \$'000	Forw ard estimate 2004-05 \$'000	Forw ard estimate 2005-06 \$'000
Revenues from ordinary activities					
Revenues from government	210,265	231,220	231,166	231,659	232,425
Sales of goods and services	10,915	7,539	7,430	7,430	7,430
Interest	290	200	205	210	225
Dividends	-	-	-	-	-
Proceeds from sales of assets	2	-	-	-	-
Net foreign exchange gains	-	-	-	-	-
Other	3,525	3,260	3,260	3,260	3,260
Total revenues from ordinary activities	224,997	242,219	242,061	242,559	243,340
Expenses from ordinary activities (excluding borrowing costs expense)					
Employees	27,641	26,577	26,442	26,350	26,350
Suppliers	24,413	20,282	20,300	20,300	20,300
Grants	114	160	160	160	160
Depreciation and amortisation	9,914	10,589	10,614	10,639	10,664
Write-down of assets	5	-	-	-	-
Value of assets sold	15	-	-	-	-
Total expenses from ordinary activities (excluding borrowing costs expense)	62,102	57,608	57,516	57,449	57,474
Borrowing costs expense	-	-	-	-	-
Net surplus or deficit from ordinary activities	162,895	184,611	184,545	185,110	185,866
Gain or loss on extraordinary items	-	-	-	-	-
Net surplus or deficit	162,895	184,611	184,545	185,110	185,866
Capital use charge	162,419	183,495	183,698	183,944	184,242
Net surplus or deficit after capital use charge	476	1,116	847	1,166	1,624

**Table 3.2: Budgeted Departmental Statement of Financial Position
as at 30 June**

	Estimated actual 2001-02 \$'000	Budget estimate 2002-03 \$'000	Forw ard estimate 2003-04 \$'000	Forw ard estimate 2004-05 \$'000	Forw ard estimate 2005-06 \$'000
ASSETS					
Financial assets					
Cash	6,912	6,744	6,749	7,241	8,200
Receivables	1,932	1,400	1,400	1,400	1,400
Accrued revenues	1,500	1,500	1,500	1,500	1,500
Total financial assets	10,344	9,644	9,649	10,141	11,100
Non-financial assets					
Land and buildings	133,147	133,147	133,147	133,147	133,147
Infrastructure, plant and equipment	1,528,627	1,530,541	1,532,455	1,534,369	1,536,283
Inventories	776	776	776	776	776
Intangibles	3,774	4,014	4,254	4,319	4,384
Other	1,595	1,595	1,595	1,595	1,595
Total non-financial assets	1,667,919	1,670,073	1,672,227	1,674,206	1,676,185
Total assets	1,678,263	1,679,717	1,681,876	1,684,347	1,687,285
LIABILITIES					
Provisions and payables					
Employees	9,298	9,509	9,789	10,070	10,353
Suppliers	2,159	1,256	1,258	1,252	1,253
Total provisions and payables	11,457	10,765	11,047	11,322	11,606
Total liabilities	11,457	10,765	11,047	11,322	11,606
EQUITY					
Capital	3,090	4,120	5,150	6,180	7,210
Reserves	251,209	251,209	251,209	251,209	251,209
Accumulated surpluses or deficits	1,412,507	1,413,623	1,414,470	1,415,636	1,417,260
Total equity	1,666,806	1,668,952	1,670,829	1,673,025	1,675,679
Current liabilities	5,692	4,869	4,978	5,079	5,187
Non-current liabilities	5,765	5,896	6,069	6,243	6,419
Current assets	12,405	11,705	11,710	12,202	13,161
Non-current assets	1,665,858	1,668,012	1,670,166	1,672,145	1,674,124

Table 3.3: Budgeted Departmental Statement of Cash Flows

**Table 3.3: Budgeted Departmental Statement of Cash Flows
for the period ended 30 June**

	Estimated actual 2001-02 \$'000	Budget estimate 2002-03 \$'000	Forw ard estimate 2003-04 \$'000	Forw ard estimate 2004-05 \$'000	Forw ard estimate 2005-06 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations for outputs	210,265	231,220	231,166	231,659	232,425
Sales of goods and services	10,653	8,797	8,099	8,099	8,099
Interest	290	200	205	210	225
GST recovered from the ATO	1,806	1,621	1,612	1,601	1,603
Other	59	210	210	210	210
Total cash received	223,073	242,048	241,292	241,779	242,562
Cash used					
Employees	27,165	26,366	26,162	26,069	26,067
Suppliers	25,959	21,332	20,379	20,376	20,371
Grants	118	160	160	160	160
Total cash used	53,242	47,858	46,701	46,605	46,598
Net cash from operating activities	169,831	194,190	194,591	195,174	195,964
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	2	-	-	-	-
Total cash received	2	-	-	-	-
Cash used					
Purchase of property, plant and equipment	10,749	11,893	11,918	11,768	11,793
Total cash used	10,749	11,893	11,918	11,768	11,793
Net cash from investing activities	(10,747)	(11,893)	(11,918)	(11,768)	(11,793)
FINANCING ACTIVITIES					
Cash received					
Equity Injection	1,030	1,030	1,030	1,030	1,030
Total cash received	1,030	1,030	1,030	1,030	1,030
Cash used					
Capital use and dividends paid	162,571	183,495	183,698	183,944	184,242
Total cash used	162,571	183,495	183,698	183,944	184,242
Net cash from financing activities	(161,541)	(182,465)	(182,668)	(182,914)	(183,212)
Net increase (decrease) in cash held	(2,457)	(168)	5	492	959
Cash at the beginning of the reporting period	9,369	6,912	6,744	6,749	7,241
Cash at the end of the reporting period	6,912	6,744	6,749	7,241	8,200

Table 3.4: Departmental Capital Budget Statement

3.4: Departmental Capital Budget Statement

	Estimated actual 2001-02 \$'000	Budget estimate 2002-03 \$'000	Forw ard estimate 2003-04 \$'000	Forw ard estimate 2004-05 \$'000	Forw ard estimate 2005-06 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	1,030	(K3) 1,030	1,030	1,030	1,030
Total loans	-	(K3) ⁽¹⁾ -	-	-	-
Total	1,030	1,030	1,030	1,030	1,030
Represented by					
Purchase of non-current assets	1,030	1,030	1,030	1,030	1,030
Total	1,030	1,030	1,030	1,030	1,030
PURCHASE OF NON CURRENT ASSETS					
Funded by capital appropriation	1,030	1,030	1,030	1,030	1,030
Funded internally by					
Departmental resources	10,812	11,713	11,738	11,588	11,613
Total purchase of non-current assets	11,842	12,743	12,768	12,618	12,643

1 This line links to (K3) in Table 1.1

Table 3.5: Departmental Non-financial Assets — Summary of Movement (Budget year 2002-03)

	Land	Buildings	Total land and buildings	Other infrastructure plant and equipment	Intangibles	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at the start of year	6,500	126,647	133,147	1,528,627	3,774	1,665,548
Additions	-	2,492	2,492	8,911	1,340	12,743
Disposals	-	-	-	-	-	-
Revaluation increments	-	-	-	-	-	-
Recoverable amount w rite-downs	-	-	-	-	-	-
Net transfers free of charge	-	-	-	-	-	-
Depreciation/amortisation expense	-	2,492	2,492	6,997	1,100	10,589
Write-off of assets	-	-	-	-	-	-
Carrying amount at the end of year	6,500	126,647	133,147	1,530,541	4,014	1,667,702
Total additions						
Self funded	-	2,492	2,492	7,881	1,340	11,713
Appropriations	-	-	-	1,030	-	1,030
Total	-	2,492	2,492	8,911	1,340	12,743

NOTES TO THE FINANCIAL STATEMENTS

Departmental Financial Statements and Notes

Under the Commonwealth's accrual budgeting framework, and consistent with Australian Accounting Standards, transactions that agencies control (departmental transactions) are separately budgeted for and reported on from transactions agencies do not have control over (Administered transactions). This ensures that agencies are only held fully accountable for the transactions over which they have control.

- Departmental assets, liabilities, revenues and expenses in relation to an agency or authority are those, which are controlled by the agency. Departmental expenses include employee and supplier expenses and other administrative costs, which are incurred by the agency in providing its goods and services.
- Administered items are revenues, expenses, assets and liabilities, which are managed by an agency or authority on behalf of the Government according to set Government directions. Administered expenses include subsidies, grants and personal benefit payments and Administered revenues include taxes, fees, fines and excises.

Appropriations in the Accrual Budgeting Framework

Under the Commonwealth's accrual budgeting framework, separate annual appropriations are provided for:

- Departmental price of outputs appropriations: representing the Government's purchase of outputs from agencies,
- Departmental capital appropriations: for investments by the Government for either additional equity or loans in agencies,
- Administered expense appropriations: for the estimated Administered expenses relating to an existing outcome, a new outcome or a Specific Purpose Payment to the states; and
- Administered capital appropriations: for increases in Administered equity through funding non-expense Administered payments.

Special appropriations continue under the accrual appropriation framework, and fund the majority of payments from the Consolidated Revenue Fund.

Capital Use Charge

A Capital Use Charge is levied on agencies and authorities to reflect the cost of the Commonwealth's investment in those entities. It is levied on those agencies closing Departmental net assets (equity) at a rate of 11 per cent.

Funding for the Capital Use Charge is included in agencies and authorities Departmental price of outputs appropriations. The Capital Use Charge is accounted for as a 'below Operating Result line' dividend payment.

Asset valuation

From 1 July 2002 Commonwealth agencies and authorities are required to use either the cost basis or the fair value basis to measure Property, Plant and Equipment. The shift from the deprival method of valuation to fair value should occur gradually over a three-year period. Fair value essentially reflects the current market value of an asset. See guidance from the Department of Finance and Administration on how to calculate fair value.

Funding for Acquisitions

The following table indicates the resourcing for the acquisition of collection material. It has been estimated that collection material to the value of \$3.5m will be received at no cost to the Library primarily through legal deposit arrangements.

Type	Amount	Source of Funding
Subscriptions (e.g. journals, magazines and newspapers)	\$2.441m	Appropriations
Subscriptions (e.g. journals, magazines and newspapers)	\$2.2m	Legal deposit / gratis
Book collections, manuscripts and pictorial materials.	\$0.85m	Legal deposit and Cultural Gifts Program
Special collections (e.g. manuscripts, film & video, pictorial, oral history, map and music collections)	\$1.03m	Appropriations – Equity Injections
Book collections and Special Collections	\$4.981m	Appropriations
Total Funding	\$11.502m	

Significant Variations

Significant variations within the budgeted financial statements are identified below and the following explanatory information is provided:

Revenues from Government

The increase in appropriation reflects additional funding for the Capital Use Charge, primarily as the result of the revaluation of the national collection. Funding for the Capital Use Charge has increased from \$162.545m to \$183.462m.

Sales of goods and services

The reduction (\$3.376m) in estimated revenue from the sale of goods and services reflects the one-off effect of the revenue associated with the Library's anniversary program (\$0.988m) and the changed accounting treatment of Kinetica Document Delivery Service revenue (\$2.2m). Under the new contractual arrangements for the Kinetica Document Delivery Service, transactions that do not directly involve the Library as a supplier or as purchaser are not accounted for in the Library's Statement of Financial Performance. For all other Kinetica Document Delivery Service transactions the Library's contractual position is that of an agent passing on the payments between Kinetica Document Delivery Service participants.

Other revenue

The reduction (\$0.265m) in other revenue reflects an estimated fall in the receipt of Library material donated under the Cultural Gifts Program.

Employee expenses

The reduction (\$1.064m) in estimated employee expenses reflects a reduction in one-off internally funded projects.

Supplier expenses

The reduction (\$4.131m) in estimated supplier expenses is mainly due to the effect of the revised accounting treatment for the Kinetica Document Delivery service (\$2.2m) as discussed in Sales of goods and services and the one-off effect of the Library's anniversary exhibition (\$1.85m).

Depreciation and amortisation

The increase (\$0.675m) in depreciation and amortisation expenses is primarily the result of increased depreciation expenses for desktop computers following the purchase of new machines, and increases in estimated amortisation expenses from internally developed software and the new integrated library management system.

APPENDIX 1: REVENUES FROM INDEPENDENT SOURCES

Revenues from independent sources

	Estimated revenue 2001-02 \$'000	Estimated revenue 2002-03 \$'000
Departmental Revenue		
Sales of goods and services	10,915	7,539
Interest	290	200
Other non-appropriation revenue	3,527	3,260
Total estimated revenue	14,732	10,999

