

DCITA 2004–2005 ANNUAL REPORT

Listing of consultancy services of \$10 000 and greater let during the period.

The Management and Accountability section of the Department of Communication, Information Technology and the Arts 2004-05 Annual Report contains a summary of the Department's policy on the selection and engagement of consultants, its selection procedures, and information about the main categories of purposes for which consultants were engaged.

The list below contains the following details for all consultancy contracts let by the Department during 2004–05 to the value of \$10 000 or more (inclusive of GST):

- (a) the name of the consultant;
- (b) a summary description of the nature and purpose of the consultancy;
- (c) the originally agreed GST-inclusive total fixed contract price for the consultancy (or in some cases, actual expenditure for the financial year – see below);
- (d) the selection process used, including whether the consultancy was publicly advertised; and
- (e) the justification for the decision to employ consultancy services.

The selection process and reasons for engagement columns of the list contains codes describing the selection process used, and the justification for the decision to employ consultancy services. The codes are as follows:

Codes describing the consultancy selection process:

- **Open tender :** A procurement procedure in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders.
- **Select tender:** A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders in accordance with the mandatory procurement procedures.
- **Direct sourcing:** A procurement process, available only under certain defined circumstances, in which an agency may contact a single potential supplier or suppliers of its choice and which meet the conditions for direct sourcing under the mandatory procurement procedures.

- **Panel:** An arrangement under which a number of suppliers, usually selected through a single procurement process, may each supply property or services to an agency as specified in the panel arrangements.

Codes describing the justification for the decision to employ consultancy services:

- A. Departmental staff with the specialised skills or knowledge needed to perform the task were not available to undertake the work within the required time frame.
- B. There were no staff within the Department with the specialised skills or knowledge needed to perform the task.
- C. Independent advice was required.

Consultancies for advertising or market research services are included, and are also included in Appendix 6 'Advertising and market research' section of the Department's Annual Report.

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|---|--|---------------------------------|---|---|
| ARDT | Consultancy to conduct an appraisal of the Art Indemnity Australia program | 43 726 | Select | C |
| Australian Institute of Aboriginal & Torres Strait Islander Studies | Consultancy for Stage 3 of the National Indigenous Languages survey | 82 500 | Select | C |
| Black Dog Communications | Authoring and development of Australian stories for the Culture and Recreation Portal | 28 500 | Select | B |
| Boston Consulting Company | Consultancy services for the Orchestras Review | 90 000 | Select | C |
| Buchan Communications | Consultancy to identify the major skills and training issues affecting the digital content industry | 30 093 | Select | C |
| Chandler Macleod Consultants Pty Ltd | Consultancy services for recruitment of the National Gallery of Australia director | 27 500 | Select | C |
| Content Capital | Explore alternative ways to cover the critical issues included in the Investment and Funding research component of the Creative Industries Cluster Study | 13 737 | Direct | C |
| CRC for Sustainable Tourism Pty Ltd | Statistics Working Group Cultural Tourism Research project | 15 950 | Select | C |
| Creative Thinking | Consultancy for National Performing Arts Touring | 41 300 | Select | C |
| Curriculum Corporation | Educational Lending Right school library survey 04–05 project | 186 859 | Select | C |
| Herson Communication Services | Consultancy for M2006 Commonwealth Games | 10 000 | Select | B |
| Green & Green Group | Consultancy for recruitment of the chief executive officer for the Australian Sports Drug Agency | 50 772 | Select | C |
| International Economics Unit Trust | Consultancy for conceptualising a future state for the Digital Content Industry | 50 100 | Open | C |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|--|--|---------------------------------|---|---|
| Dr Brian Kennedy | Consultancy to develop a strategic framework for regional cultural support | 74 100 | Select | C |
| KPMG Australia | Audit panel to provide audit services for DCITA -HM Bark Endeavour | 112 936 | Select | C |
| Money Penny Business & Taxation Services | Consultancy Services to compare international film incentives | 45 250 | Select | C |
| Northern Territory Government | Survey to estimate the value of indigenous art and craft product | 72 600 | Select | C |
| Positive Solutions Pty Ltd | Consultancy to conduct review of Australian National Academy of Music and the Australian Youth Orchestra | 53 225 | Open | C |
| Reputation Pty Ltd | Australian Government Issues Management and Crisis Scenario Planning (non security) for M2006 Games | 61 232 | Select | C |
| Helen Watts | Independent assessment of film applications | 15 000 | Select | C |
| XACT Project Consultants | Gallery and project management support – National Portrait Gallery project | 79 200 | Select | C |
| Hansen and Searson Executive Search | Executive search for Chair/chief executive officer of the Australian Communications and Media Authority | 49 500 | Open | B |
| Ernst & Young | CRBP audit – provision of financial audit framework | 59 950 | Open | C |
| Convergent Consulting | Assessment of infrastructure costs associated with digital radio transmission in Australia | 125 000 | Open | B |
| Peoplebank Australia | TV Funds/Alternative Technical Solutions Maitland Database Maintenance | 36 300 | Open | A |
| Walter Turnbull Pty Ltd | Appointment of funds controller to Port Hedland, Indigenous Media Aboriginal Corporation | 69 910 | Open | C |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|---|---|---------------------------------|---|---|
| KPMG Australia | Enhancements to internal budgets template | 13 200 | Direct | B |
| CSC AUSTRALIA PTY LTD | Profit Centre Accounting corrections | 45 493 | Direct | C |
| TROWBRIDGE DELOITTE | Actuarial assessment of long service leave | 25 410 | Select | C |
| Palm Consulting Group Pty Ltd | Development of strategic plan for Old Parliament House | 15 015 | Open | B |
| Freeman Ryan Design Pty Ltd | Develop proposal for possible future uses of the National Portrait Gallery spaces in Old Parliament House | 45 000 | Select | B |
| Godden Mackay Logan Pty Ltd | Drafting of heritage management plan to meet statutory requirements | 33 000 | Panel | C |
| Taylor Thompson Whitting Pty Ltd | Internal structural engineering study and provision of continuing structural engineering services at Old Parliament House | 34 640 | Open | B |
| GHD Pty Ltd | Project management services for provision of underfloor fire sprinklers | 14 127 | Panel | B |
| Ryan Consulting Engineers Pty Ltd | Mechanical services, research and long term planning | 81 032 | Open | B |
| International Conservation Services Pty Ltd | Completion of collection management policy | 37 675 | Panel | A |
| MapInfo Australia Pty Ltd | Provision of technical advice, support and maintenance services for the Spatial Data Network and Regional Activities Database | 50 000 | Select | B |
| Australian Government Solicitor | Provision of legal services for the National Relay Service Tender | 70 000 | Panel | C |
| Richard Dammery t/as Aestel Consulting | Investigation and implementation of operational separation of Telstra | 29 750 | Select | B |
| Eureka Strategic Research Pty Ltd | Consultancy services for survey on teletypewriter use in | 139 475 | Select | B |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|---|---|---------------------------------|---|---|
| t/as Eureka Strategic Research | Australia | | | |
| Walter Turnbull Pty Ltd | The provision of services to assist with an internal review and audit of activity for the Spatial Data Network and Regional Activities Database projects | 34 320 | Panel | C |
| Walter Turnbull Pty Ltd | Provide financial and audit advice to the Higher Bandwidth Incentive Scheme | 60 000 | Panel | C |
| Australian Government Solicitor | Higher Bandwidth Incentive Scheme ad hoc Australian Government Solicitor legal advice | 10 000 | Panel | C |
| Pitjantjatjara Yankunytjatjara Media Aboriginal Corporation | Regional agents to assist in the delivery of the Community Phones Subsidy Scheme to remote Indigenous communities — part 2 | 162 000 | Open | C |
| Pitjantjatjara Yankunytjatjara Media Aboriginal Corporation | Regional agents to assist in the delivery of the Community Phones Subsidy Scheme to remote Indigenous communities | 178 200 | Open | C |
| Infocommunications International Pty Ltd | Thailand mutual recognition arrangement capacity building and implementation project | 127 902 | Open | B |
| Orlowski Consulting | The stocktake of Australia's information and communications technology achievements against the World Summit on the Information Society (WSIS) plan of action | 41 980 | Direct | B |
| Blake Dawson Waldron | Engaged to prepare a best practice guide on capping information and communication technology suppliers liability. | 75 000 | Open | B |
| Innovative Industries Pty Ltd | Collection and analysis of Government information and communication technology purchasing data. | 46 314 | Open | B |
| Whitehorse Strategic Group Limited | Study of the Australian software industry and the vertical software applications market. | 158 400 | Open | B |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|---------------------------------|---|---------------------------------|---|---|
| Australian Government Solicitor | Probity advice on the Regional Telecommunication Inquiry Mobile Phone Tender. | 18 410 | Direct | C |
| KPMG Australia | Review of selected information and communication technology programs | 14 523 | Panel | C |
| Ernst & Young | Process audit – Contracts Unit | 50 050 | Panel | C |
| Australian Government Solicitor | Commonwealth ats Waverley Council | 10 000 | Panel | C |
| Australian Government Solicitor | ABC Act staff-elected director | 10 000 | Panel | A |
| Australian Government Solicitor | FMC proceedings | 71 395 | Panel | C |
| Australian Government Solicitor | Legal review: extension of mobile phone coverage | 12 722 | Panel | A |
| Australian Government Solicitor | National Relay Service contract | 37 500 | Panel | A |
| Australian Government Solicitor | Constitutional advice – M2006 Commonwealth Games – indicia protection – particular phrases | 10 742 | Panel | C |
| Australian Government Solicitor | Metropolitan Broadband Blackspots program funding agreement | 10 000 | Panel | A |
| Corrs Chambers Westgarth | Advice in relation to HM Bark Endeavour including drafting agreements in relation to the transfer of the ship to the Commonwealth/Australian National Maritime Museum | 160 000 | Panel | B |
| Minter Ellison | Advice on whether it would be a restraint of trade for Cricket Australia to impose the mandatory sentencing provisions of the WADA code on its players | 39 500 | Panel | B |
| Phillips Fox | Drafting and negotiation of community phones agreements | 50 000 | Panel | A |
| Meyrick & Associates Pty Ltd | Spec Research Consultancy | 75 000 | Open | A |
| Meyrick & Associates Pty Ltd | Request for tender | 55 000 | Direct | B |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|--|---|---------------------------------|---|---|
| Canterprise Limited | Request for tender | 100 000 | Open | A |
| International Economics Unit Trust | Exploration of future electronic payment | 99 744 | Open | B |
| Coolong Croup (Australia) Pty Ltd | To provide external case assessment for applicants for Information Technology Online grant funding program Round 12 | 16 500 | Panel | C |
| SIFT Pty Ltd | Consultancy services for IT Skills Accreditation in Australia | 83 800 | Open | C |
| Internet Industry Association | Design and scoping of a methodology for a broadband based two factor authentication model | 63 800 | Direct | B |
| Australian Communications Authority | Australian Internet security initiative 'zombie' project | 70 000 | Direct | C |
| KPMG Australia | Voice over Internet Protocol security for critical infrastructure | 51 422 | Open | C |
| University of Melbourne | Interactive exercises for SCADA workshop | 27 500 | Direct | C |
| Handshake Media Pty Ltd | Government use of and production of digital broadband content. | 49 598 | Open | C |
| Hansen and Searson Executive search | Executive search fees | 29 700 | Select | C |
| Service Providers Industry Association | Development of content for broadband website | 23 162 | Select | C |
| Social Change Online Pty Ltd | Design and develop e-Strategy Guide for the Nonprofit Sector | 61 996 | Open | A |
| United Focus | E business case studies | 25 000 | Select | B |
| DCITA - CRU | Review of Information Technology Online administered program | 30 000 | Direct | C |

| Consultant name (Entity) | Summary description of the nature and purpose of the consultancy | GST inclusive commissioned cost | Selection process used (market approach method) | Justification for the decision to employ consultancy services |
|--------------------------|--|---------------------------------|---|---|
| Orlowski Consulting | World Summit on the Information Society Stocktake | 20 000 | Direct | B |
| | | \$4 430 234.92 | | |